REPORT OF THE AUDIT OF THE FORMER KNOTT COUNTY SHERIFF'S SETTLEMENT - 2008 TAXES

For The Period May 20, 2008 Through May 20, 2009



CRIT LUALLEN AUDITOR OF PUBLIC ACCOUNTS

www.auditor.ky.gov

209 ST. CLAIR STREET FRANKFORT, KY 40601-1817 TELEPHONE 502.564.5841 FACSIMILE 502.564.2912

EXECUTIVE SUMMARY

AUDIT EXAMINATION OF THE FORMER KNOTT COUNTY SHERIFF'S SETTLEMENT - 2008 TAXES

For The Period May 20, 2008 Through May 20, 2009

The Auditor of Public Accounts has completed the audit of the Sheriff's Settlement - 2008 Taxes for the former Knott County Sheriff for the period May 20, 2008 through May 20, 2009. We have issued an unqualified opinion on the financial statement taken as a whole. Based upon the audit work performed, the financial statement is presented fairly in all material respects.

Financial Condition:

The former Sheriff collected taxes of \$6,068,504 for the districts for 2008 taxes, retaining commissions of \$249,814 to operate the former Sheriff's office. The former Sheriff distributed taxes of \$5,815,980 to the districts for 2008 taxes. Taxes of \$26 are due to the districts from the Sheriff and refunds of \$32 are due to the former Sheriff from the taxing districts.

Deposits:

The former Sheriff's deposits were insured and collateralized by bank securities.

<u>CONTENTS</u> PAGE

INDEPENDENT AUDITOR'S REPORT	1
FORMER SHERIFF'S SETTLEMENT - 2008 TAXES	3
NOTES TO FINANCIAL STATEMENT	5
REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON	
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL	
STATEMENT PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS	9



To the People of Kentucky
Honorable Steven L. Beshear, Governor
Jonathan Miller, Secretary
Finance and Administration Cabinet
Honorable Randy Thompson, Knott County Judge/Executive
Honorable Ray Bolen, Former Knott County Sheriff
Honorable Dale Richardson, Knott County Sheriff
Members of the Knott County Fiscal Court

Independent Auditor's Report

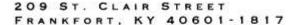
We have audited the former Knott County Sheriff's Settlement - 2008 Taxes for the period May 20, 2008 through May 20, 2009. This tax settlement is the responsibility of the former Knott County Sheriff. Our responsibility is to express an opinion on this financial statement based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, and the Audit Guide for Sheriff's Tax Settlements issued by the Auditor of Public Accounts, Commonwealth of Kentucky. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the former Sheriff's office prepares the financial statement on a prescribed basis of accounting that demonstrates compliance with the modified cash basis, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the accompanying financial statement referred to above presents fairly, in all material respects, the former Knott County Sheriff's taxes charged, credited, and paid for the period May 20, 2008 through May 20, 2009, in conformity with the modified cash basis of accounting.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated August 25, 2009 on our consideration of the former Sheriff's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance.





To the People of Kentucky
Honorable Steven L. Beshear, Governor
Jonathan Miller, Secretary
Finance and Administration Cabinet
Honorable Randy Thompson, Knott County Judge/Executive
Honorable Ray Bolen, Former Knott County Sheriff
Honorable Dale Richardson, County Sheriff
Members of the Knott County Fiscal Court

That report is an integral part of an audit performed in accordance with <u>Government Auditing</u> <u>Standards</u> and should be considered in assessing the results of our audit.

Respectfully submitted,

Crit Luallen

Auditor of Public Accounts

August 25, 2009

KNOTT COUNTY RAY BOLEN, FORMER SHERIFF SHERIFF'S SETTLEMENT - 2008 TAXES

For The Period May 20, 2008 Through May 20, 2009

Special

Charges	Coi	unty Taxes	Tax	ing Districts	So	chool Taxes	S	tate Taxes
Real Estate	\$	245,204	\$	185,265	\$	1,275,059	\$	332,387
Tangible Personal Property		179,504		114,706		765,797		750,945
Fire Protection		3,947						
Franchise Taxes		79,369		52,108		323,122		
Additional Billings		114		86		591		154
Oil and Gas Property Taxes		231,738		175,056		1,196,688		314,470
Penalties		6,333		4,731		32,544		8,842
Adjusted to Sheriff's Receipt		(138)		(41)		(15)		(191)
Gross Chargeable to Sheriff	<u></u>	746,071		531,911	<u>-</u>	3,593,786	<u>-</u>	1,406,607
Credits								
Exonerations		3,851		2,910		20,025		5,229
Discounts		10,018		7,178		49,010		20,294
Delinquents:								
Real Estate		10,394		7,806	7	53,727		14,006
Tangible Personal Property		542		346		2,312		2,223
Total Credits	<u>-</u>	24,805	·	18,240	_	125,074	r	41,752
Taxes Collected	•	721,266	•	513,671	•	3,468,712	•	1,364,855
Less: Commissions *		30,941		21,831		138,748		58,294
Taxes Due	•	690,325	•	491,840	,	3,329,964	r	1,306,561
Taxes Paid		689,932		491,585		3,328,403		1,306,060
Refunds (Current and Prior Year)		386		280		1,543		507
Due Districts or Refunds Due Sheriff				**				
as of Completion of Audit	\$	7	\$	(25)	\$	18	\$	(6)

^{*} and ** See next page

KNOTT COUNTY RAY BOLEN, FORMER SHERIFF SHERIFF'S SETTLEMENT - 2009 TAXES For The Period May 20, 2008 Through May 20, 2009 (Continued)

* Commissions:

10% on \$ 10,000 4.25% on \$ 2,589,792 4% on \$ 3,468,712

** Special Taxing Districts:

Health District \$ 1 Extension District (26)

Due District or

Refund Due Sheriff \$ (25)

KNOTT COUNTY NOTES TO FINANCIAL STATEMENT

May 20, 2009

Note 1. Summary of Significant Accounting Policies

A. Fund Accounting

The Sheriff's office tax collection duties are limited to acting as an agent for assessed property owners and taxing districts. A fund is used to account for the collection and distribution of taxes. A fund is a separate accounting entity with a self-balancing set of accounts. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

B. Basis of Accounting

The financial statement has been prepared on a modified cash basis of accounting. Basis of accounting refers to when charges, credits, and taxes paid are reported in the settlement statement. It relates to the timing of measurements regardless of the measurement focus.

Charges are sources of revenue which are recognized in the tax period in which they become available and measurable. Credits are reductions of revenue which are recognized when there is proper authorization. Taxes paid are uses of revenue which are recognized when distributions are made to the taxing districts and others.

C. Cash and Investments

At the direction of the fiscal court, KRS 66.480 authorizes the Sheriff's office to invest in the following, including but not limited to, obligations of the United States and of its agencies and instrumentalities, obligations and contracts for future delivery or purchase of obligations backed by the full faith and credit of the United States, obligations of any corporation of the United States government, bonds or certificates of indebtedness of this state, and certificates of deposit issued by or other interest-bearing accounts of any bank or savings and loan institution which are insured by the Federal Deposit Insurance Corporation (FDIC) or which are collateralized, to the extent uninsured, by any obligation permitted by KRS 41.240(4).

Note 2. Deposits

The former Knott County Sheriff maintained deposits of public funds with depository institutions insured by the Federal Deposit Insurance Corporation (FDIC) as required by KRS 66.480(1)(d). According to KRS 41.240(4), the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals or exceeds the amount of public funds on deposit at all times. In order to be valid against the FDIC in the event of failure or insolvency of the depository institution, this pledge or provision of collateral should be evidenced by an agreement between the Sheriff and the depository institution, signed by both parties, that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution.

KNOTT COUNTY NOTES TO FINANCIAL STATEMENT May 20, 2009 (Continued)

Note 2. Deposits (Continued)

Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a depository institution failure, the Sheriff's deposits may not be returned. The former Knott County Sheriff does not have a deposit policy for custodial credit risk but rather follows the requirements of KRS 41.240(4). As of May 20, 2009, all deposits were covered by FDIC insurance or a properly executed collateral security agreement.

Note 3. Tax Collection Period

The real and personal property tax assessments were levied as of January 1, 2008. Property taxes were billed to finance governmental services for the year ended June 30, 2008. Liens are effective when the tax bills become delinquent. The collection period for these assessments was October 31, 2008 through May 20, 2009.

Note 4. Interest Income

The former Knott County Sheriff earned \$2,527 as interest income on 2008 taxes. The former Sheriff distributed the appropriate amount to the school district as required by statute, and the remainder was used to operate the Sheriff's office.

Note 5. Sheriff's 10% Add-On Fee

The former Knott County Sheriff collected \$35,975 of 10% add-on fees allowed by KRS 134.430(3). This amount was used to operate the former Sheriff's office.

Note 6. Advertising Costs And Fees

The former Knott County Sheriff collected \$1,530 of advertising costs and \$5,205 of advertising fees allowed by KRS 424.330(1) and KRS 134.440(2). The former Sheriff distributed the advertising costs to the county as required by statute, and the advertising fees were used to operate the former Sheriff's office.

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENT PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS



The Honorable Randy Thompson, Knott County Judge/Executive Honorable Ray Bolen, Former Knott County Sheriff Honorable Dale Richardson, Knott County Sheriff Members of the Knott County Fiscal Court

> Report On Internal Control Over Financial Reporting And On Compliance And Other Matters Based On An Audit Of The Financial Statement Performed In Accordance With Government Auditing Standards

We have audited the former Knott County Sheriff's Settlement - 2008 Taxes for the period May 20, 2008 through May 20, 2009, and have issued our report thereon date August 25, 2009. The former Sheriff prepares his financial statement in accordance with a basis of accounting other than generally accepted accounting principles. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u> issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the former Knott County Sheriff's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of the former Knott County Sheriff's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Sheriff's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with the modified cash basis of accounting such that there is more than a remote likelihood that a misstatement of the entity's financial statement that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statement will not be prevented or detected by the entity's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.





Report On Internal Control Over Financial Reporting And On Compliance And Other Matters Based On An Audit Of The Financial Statement Performed In Accordance With Government Auditing Standards (Continued)

Compliance And Other Matters

As part of obtaining reasonable assurance about whether the former Knott County Sheriff's Settlement - 2008 Taxes for the period May 20, 2008 through May 20, 2009, is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of management, the former Knott County Fiscal Court, and the Department for Local Government and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,

Crit Luallen

Auditor of Public Accounts

August 25, 2009